

Local Government Act 1972

Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 15th May 2025 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

1.	Attendance & Apologies	
	To record attendance and to receive apologies for absence.	
2.	Councillor Resignation	
	To note the resignation of Cllr Judith Carlton received 30/4/2025 and the resulting casual vacancy.	
3.	Declarations of Interest	
	Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.	
4.	To Approve the Minutes of the Previous Parish Council Meeting	
	To approve and confirm the accuracy of the Minutes of the meeting held Thursday 17 th April 2025.	
5.	To Receive the Minutes of other Committees/Meetings	
	5.1 To receive the minutes of the Planning Committee Thursday 17 th April 2025. 5.2 To receive the minutes of the WWB Joint Burial Committee Meeting 8 th January 2025.	
6.	Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
7.	Whalley Parish Council Insurance	
	To consider and approve the renewal of the insurance policy. (Schedule attached.) Payment of Clear Councils Insurance for @£1,473.58. (£91.10 increase £1,382.48 2024/2025)	

8.	Monthly Financial Report	
	To Authorise Accounts, Payments, Receipts & Balances for May 2025.	
9.	Councillor Training	
	To identify any training needs and approve any required training courses.	
10.	WPC Policy Review	
	10.1 To review, agree and adopt the Data Protection & GDPR Policy. 10.2 To review, agree and adopt the updated Publication Scheme Policy– Freedom of Information Act 2000 10.3 To review, agree and adopt the Information Technology Policy. 10.4 To note the accessibility statement added to the website as both a documents and link to the foot of the website page to show that the Councils website meets the Web Content Accessibility Guidelines 2.2 AA and the Public Sector Bodies Accessibility Regulations 2018.	
11.	Internal Audit Report	
	To discuss the internal auditing process and to receive the Internal Audit AGAR report for 2024/2025.	
12.	Period for Exercise of Public Rights	
	To approve the period for exercise of Public Rights and publication of Unaudited Annual Governance and Accountability Return set from Tuesday 3 June 2025 – Monday 14 July 2025.	
13.	Section 1 of the Annual Government and Accountability Statement for 2024/2025.	
	To approve Section 1 of the Annual Government and Accountability Statement for 2024/2025.	
14.	Section 2 of the Annual Government and Accountability Statement for 2024/2025.	
	14.1 To approve Section 2 of the Annual Government and Accountability Statement for 2024/2025 with Chairman to sign confirming the Accounting Statement at the meeting. 14.2 Review Bank Reconciliation Statement 2024/25 attached. 14.3 Review Explanation of Variances attached.	
15.	Ribble Valley Settlement Review: Whalley Parish	
	To review the settlement map, services and facilities form to confirm whether the details are correct and if there are any errors or omissions.	
16.	Speeding Awareness/Joint Working Group/Traffic Matters	
	To receive an update on speed awareness and prevention measures in Whalley.	
17.	Planning Permission Whalley Sports Park	
	17.1 To receive an update on the progress of pre-planning application for the Sports Park. 17.2 To provide an update on the suitability of installing an all-weather pitch on the QEII land.	

18.	Partnership Meetings	
	To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, LALC, Parish Liaison, Police Partnership meeting updates.	
19.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Rural Bulletins • Whalley Queen St RAG Reports • RVBC Updates • Neighbourhood Alerts/Stay In The Know/Crime Figures April • NALC Executive Bulletins and newsletters • Lancashire Trading Standards - Consumer Alerts - May 2025 • Freedom of Information Request - Calderstones Cemetery • Lancashire Constabulary teams - _Fraud Safeguarding – Lancashire Constabulary Fraud Team - Cyber Crime – Lancashire Constabulary Cyber Team • Flagpole update • WPC Support for WIB Ribble Valley In Bloom Grant application – verbal update • Internal Auditor – verbal update • Formal Notification - The Royal Lancashire Show 2025, Ribble Valley • Bins – verbal update • Best Kept Village. Judging starts 6th June. 	
20.	Next Meeting Date	
	To approve the next meeting date of Thursday 19 th June 2025 to be held at Whalley Old Grammar School in The Calder Room.	